

GENERAL INSTRUCTIONS & RULES

PARENT-TEACHER MEET

- Parent-Teacher meetings will be held as per schedule. Parents shall interact with teachers regarding their wards' performance in academics, progress, behaviour, and other activities.
- Parent-Teacher meeting is intended for a better understanding of each other. It is compulsory for all parents to attend the same.
- Parents shall not be allowed to meet the teachers during working hours.

GENERAL INFORMATION TO PARENTS

- Our School shall stay in touch with the Parents through SMS / calls.
- The Parents are expected to attend all the events and programmes organized by the school for motivating their wards.
- Students must report to school before 8.55 am. Those who fail to reach by 8.55 am will be considered absent for half a day's attendance.
- A student coming late to school for the first and second time will be allowed only with a warning and the same will be notified to the parent through the call. When the student comes late for the third time the parent will be called to take the student home. Habitual latecomers will not be allowed to continue.
- We encourage 100% attendance.
- In case of long absence due to sickness, produce an authentic medical Certificate.
- Ensure the day-to-day events and personal (or) general directions given by the teachers.
- A record of the addresses of the parent or guardian is maintained in the office. Any change of address should be communicated without delay. It is the responsibility of the parents to promptly inform us regarding a change of address or contact number.
- Interact with your child every day and guide him to abide by the rules and regulations.
- Please inform the college about specific health problems, allergies, and recent illnesses suffered by the child, to enable us to help better.
- Avoid feeding them junk food. Children must carry the lunch boxes along with them.
- Cellular phones, iPad, Laptop or any such electronic gadgets are not allowed inside the college premises. If happens to bring handover to admin.
- Avoid permitting the child to remain in the college before (or) after working hours unnecessarily for a long time.
- Encourage your child to participate actively in all the programs.